

CCCAOE BOARD OF DIRECTORS
June 12, 2001 Meeting

Attendees: John Avakian, George Blanc, Kay Bruce, Tom Clark, Susan Clifford, Susan Coleman, Lyla Eddington, Bobbie Edgin, Jim Edgin, Kim Holland, Eileen Kraskouskas, Gary Mendenhall, Bill O'Rafferty, Julie Pehkonen, Kim Perry, Catherine Swenson, Kathy Werle.

AGENDA ITEM	DISCUSSION	FOLLOW UP
<p>Follow-Up Spring & Fall Conference</p>	<p>The meeting was reconvened at 8:30 a.m. Conference fees were discussed. Spring conference speaker and event ideas were suggested by members.</p>	<p>*January Board meeting 23-24 Sacramento *June Board meeting 24-25 Riverside *Conference fee is changed to \$320 *Gary will research a theater presentation or dance instructor for the spring conference evening event *Susan Clifford will explore suggestions for spring keynote *Spring conference is March 6-8, 2002 *The Board will meet immediately following the conference at noon in San Diego</p>
<p>Key Issues</p>	<p>Organizational responsibilities: Bill reported on the Presidents' transition meeting. Representatives from CCCAOE will serve as liaisons to other groups for a minimum of two years for continuity.</p> <p>Website: Jim Edgin stated that changes have been made to the website. Only about 1,000 hits per year are being made. The site is being used primarily for dissemination of conference information. John Avakian suggested some ways to improve the usefulness of the site for the target population. He suggested a budget change to revamp the site and/or a contest to students who could help with the redesign. Kim Perry reminded the group that the purpose of the website and key elements had been decided at a previous meeting; Jim has this list of these elements. Gary suggested reviewing the website after Jim, Catherine and John have met as a subcommittee and made recommendations.</p> <p>Budget: It was suggested that the cash on hand be reflected in the proposed budget to correctly reflect a balanced budget. The group approved the balanced budget.</p>	<p>*Each Board member is asked to keep a notebook of their responsibilities and tasks to hand on to their successor</p> <p>*John, Catherine, and Jim will meet as a subcommittee to make suggestions regarding the website. They will bring recommendations to the October meeting.</p> <p>*Bobbie will send a signed contract to George for his records</p>

	<p>Contract: Non-members were asked to step out of the room. Bill stated that he had discussed the new contract with the Executive Secretary. The voting members approved the contract as presented for two years at \$20,000 per year.</p> <p>Awards: It was suggested that an assistant help Eileen so that they can be trained to do awards the following year.</p> <p>Nominations: Kay would like nominations for Board members in by the end of the October conference.</p> <p>Workplan: The Workplan for 2000-2001 was reviewed and updated for 2001-2002.</p>	<p>*Eileen will take responsibility for the awards for 2001-2002; Susan Coleman will assist</p> <p>*Nominations for Board members should be addressed by VPs at all regional meetings for Treasurer, President-Elect, and VPs not filled this year; please send nominations to Kay at the end of the October conference.</p> <p>*Kay, and hopefully Bill, will attend the July 9 BOG meeting as the CCCAOE reps</p> <p>*Bobbie will update the Workplan and disseminate it to Board members.</p>
Adjournment	The meeting was adjourned at noon	