

CALIFORNIA COMMUNITY COLLEGE ASSOCIATION FOR OCCUPATIONAL EDUCATION  
General Business Meeting Minutes  
March 14, 2003  
San Jose Double Tree Hotel

The business meeting was called to order at 8:35 by President Susan Clifford.

Susan thanked President-Elect Kim Holland for organizing the Winchester House activity. She reminded all conference presenters to provide copies of their PowerPoint presentations for the CCCAOE website to Bobbie Edgin. Finally, Susan announced that pictures from previous conferences were available on the registration table for anyone who wished to have them.

The minutes from the Fall CCCAOE Business meeting were approved.

Wayne Olson presented the Treasurer's report. Wayne explained the brief format of the Treasurer's report and indicated that the Board had been given a more detailed report. Although the report showed a significant balance, it was in accordance with the Board policy to maintain a sufficient balance to cover the cost of one conference. The Treasurer's report was approved as presented.

In response to Susan asking the regional Vice Presidents for any items or reports that needed to come before the membership, Susan Coleman from the LA/Orange Region requested that the membership entertain the following motion: *The LA/Orange Region would like CCCAOE to provide leadership and to develop a process and message for regions to solicit support for community college funding and Perkins Reauthorization from business leaders, legislators, and legislative staff.* The motion was seconded and, after no discussion, the motion passed. Susan Clifford indicated that the Board would take action on the motion at their next Board meeting in June.

New Business: Past President Bill O'Rafferty thanked John Avakian and Victoria Bortolussi for their service as regional Vice Presidents and presented them with plaques. He also thanked current CCCAOE Secretary, Erika Endrijonas, for her service during this one-year appointment and installed her to a new two-year term as Secretary. Bill then installed Cheryl Shearer (South Central), Lin Marelick (San Francisco Bay), and Susan Coleman (LA/Orange County) as the newly elected Vice-Presidents in their regions. Lastly, Bill installed Kim Perry as President-Elect, Kim Holland as President, and Susan Clifford as Past President for 2003-04.

Susan Clifford thanked Bill for his service on the board, and specifically for his work as Past President. She also offered special thanks and gifts to both Kim Holland and Bobbie Edgin for their work on the conference. Kim Holland gave Susan a gift as outgoing President and thanked her for her work. Kim then thanked all of the presenters, participants, speakers, Chancellor's Office staff, and ED>Net, specifically John Avakian, Catherine Swenson, Jeannie Freeman, and Kay Ferrier. Lastly, Bobbie Edgin thanked the hotel wait-staff, audio-visual staff, conference services manager, and catering director.

The Business Meeting was closed at 8:50.

The Business Meeting was reconvened at 12:00 and was adjourned unanimously before 12:01.

Respectfully submitted,

*Erika Endrijonas, Secretary*