

**CALIFORNIA COMMUNITY COLLEGE ASSOCIATION
FOR
OCCUPATIONAL EDUCATION
Board Meeting Minutes
June 9 & 10, 2009**

June 9th

CCCAOE Board Members Present::

Dick Bettendorf, Sid Burks, Paul Creason, Karen Du Bois, Jeff Cummings, Erika Endrijonas, Tricia Evans, Queen Hamilton, Hazel Hill, John Means, Kim Schenk, Lynn Shaw, Mollie Smith, Stephanie Thompson.

Board Members Absent: Fred Allen, Marilyn Behringer, Raine Hambly, Tim Woods

Representatives Present: Dan Crump, Academic Senate; Lyla Eddington, Regional Consortia Chairs; Bob Cumming, EWD; Ron Selge, Dean CTE (for Jose Millan)

CCCAOE Staff present: Bobbie Edgin, Executive Secretary

June 10th

CCCAOE Board Members present: Dick Bettendorf, Sid Burks, Paul Creason, Dan Crump (for Dianna Chiabotti), Karen Du Bois, Bob Cumming (for Elaine Gaetner) , Jeff Cummings, Lyla Eddington, Erika Endrijonas, Tricia Evans, Raine Hambly, Hazel Hill, John Means, Kim Schenk, Lynn Shaw, Mollie Smith, Stephanie Thompson

Board Members Absent: Fred Allen, Marilyn Behringer, Tim Woods

Representatives Present: Dan Crump, Academic Senate; Lyla Eddington, Regional Consortia Chairs; Bob Cumming, EWD

Legislative Advocate Present: Jonathan Lightman, FACCC

CCCAOE Staff present: Bobbie Edgin, Executive Secretary

Agenda Items

Action/Person Responsible

Meeting called to order by President Kim Schenk at 9:36 AM. New board members were welcomed; all present conducted self-introductions.

Review Agenda

Various items moved to afternoon due to arrival of various Board Members arriving late.

Review Board Roster

All – changes to Bobbie Edgin

Minutes – March 2009 Board Meeting approved as presented

M/S/A Hill/Smith

Minutes - March General Business Meeting approved as presented

M/S/A Cummings/Creason

Old Business & Review of Action Items

Election Results (Central) John Means was elected to replace Hazel Hill as VP-Central Region, Hazel Hill assumes President-Elect.

Legislative Activities/Legislation Update Web page on FACCC's website for CCCAOE listing pertinent legislative issues (handout distributed summarizing bills to facilitate discussion.) CCCAOE has written letters to elected representatives to support legislation of importance to CCCAOE with assistance from Jonathan Lightman/Andrea York.

Role of legislative advocate: comments from board, from field, from every conference evaluations are all highly positive and see this legislative liaison as all-important/critical to CCCAOE and CTE advocacy statewide. Financial planning for the long-term should include professional fees for FACCC consultation.

CTE via CCCAOE testified in Sacramento for recent legislative budget hearings. Local offices of committee members were visited/contacted.

With adequate funding, continue contract for 2009-10 with contract for legislative advocate representation FACCC/Jonathan Lightman.

M/S/A Cummings/Evans

Partnering with CCLC – At the CCLC Fall 09 conference CCCAOE will sponsor three CTE break outs on partnerships including WIBs, Tech Prep and industry partners.

CCCAOE Expense Claims for board members attending meetings or representing the CCCAOE board guidelines draft was distributed for discussion and input. Policy will be further reviewed in October.

Interim "Green" Meetings – In-between face-to-face meetings (conferences/board meetings), various small groups of Board members have had some conference calls/will schedule more (CCC Confer) on a regular basis to communicate updates on CTE green training/issues. Use of technology (Google documents, other) will be explored.

Potential CCCAOE name change - Input from VPs/suggestions were received and discussed. There are many considerations with name change. First availability for change will be when full membership next votes. Later information from Lightman stated that CCCAOE cannot change its name if it wants to continue the California Community College identity because we were "grandfathered" in when legislation changed for organizations to include CCC as part of an association's name – it is no longer possible to use the words or acronym.

Executive Secretary's Report

- Written report submitted – A number of action items are included for board approval.
- Highlights: Spring 2010 conference was over subscribed, earned extra funds. Fall 2009 all set (Renaissance Hotel Long Beach). Important to forecast numbers of attendees for Fall 2009 conference.
- Contract for 2009-10 joint conference with CIOs is in progress, need MOU as soon as possible. Need new printing services (Palomar no longer can print.)

Members are encouraged to work with Regional Consortia on contacting legislators, a recommended process is in progress.

October review of Board policy on reimbursement.

VPs will send emails/make agenda item at regional meetings to solicit input on potential CCCAOE name change.

A subcommittee of John Means, Erika Endrijonas and Stephanie Thompson will gather suggestions and bring to board.

Regional VPs take polls and assist with forecasts on numbers for Fall 09. All, report in to VPs.

- Website contains agendas from past conferences.
- E-newsletters input sought and email address updating/corrections.

New Business

CCCAOE Membership vs. Conference Attendance

Consider separate membership from conference attendance (with automatic membership.) Purpose is to have more specific membership input, representation, participation, and avoid “membership’s” confusion. Newsletter goes out to 1,700 via email, ballots go out to about 400 (fall/spring conference attendance.) About 10 people are independently paying members. Decision deferred to Strategic Planning process for CCCAOE (summer 09)

CWA/CCCAOE Collaboration/Project - A grant (EWD) was awarded by the CCCCCO to support collaboration project between CWA-CCCAOE with Cabrillo College as fiscal agent. The project is to provide technical support to the field in working with WIBs. The work plan will be distributed. CCCAOE is represented on steering committee. Information meeting June 29, 10:30 AM -3:00 PM meeting, Preservation Park, Oakland.

Reminder: EWD CWA-CCCAOE grant project information meeting June 29, 10:30 AM -3:00 PM, Preservation Park, Oakland.

Work plan will be distributed via email by Kim Schenk.

Awards 2010 Co-Chairs Selected to replace Queen Hamilton/Fred Allen are Sid Burks and Karen Dubois.

Sid Burks Karen Dubois will serve on the Spring 2010 conference awards committee.

Conference Vendors – CCCAOE will explore including vendors at future conferences. EWD has had success with vendors/conference sponsors. Scott Hammer has experience with the process.

Jeff Cummings will follow up with Scott Hammer, et al re:vendors. Bobbie Edgin will check with hotels re vendor set ups.

EWD/CCCAOE Co-conference proposal Consolidation of conference schedule and collaboration may be possible, advised, for Spring 2011.

Jeff Cummings will follow up with EWD re: Spring 2011 conference collaboration

Proposal for Fall Pre-con meeting – Chancellor’s Office SB 70/Statewide Articulation – Potential meetings by invitation for the 52 SB-70 funded community collaboratives prior to Fall 09 conference will be held. Possible break-out session held.

Ron Selge will follow-up with Bobbie Edgin and Hazel Hill as to specifics on SB 70 community collaboratives meeting prior to Fall 09 conference.

AB 2648 - A piece of legislation to look at multiple pathways (K-12-community colleges); a webinar (over 200 participants) was held; a kick-off meeting was also. “Connect Ed” speaks to CTE and gen ed (A-G requirements); WestED is conducting a feasibility study.

www.schoolsmovingup.net is site for information on a feasibility study on “multiple pathways.”

A sub-committee; Ron Selge, Kim Schenk, Mollie Smith, will develop bullet points for VPs to take to regions – the field will post comments on the (above) website.

CCCAOE Strategic Planning Summer 09 -- Planning a retreat (July 09) to examine existing strategic plan vs. input gathered at CCCAOE Spring 09 conference, emerging issues to be addressed, fiscal issues, input from members.

A strategic planning meeting will be held in Sacto, July 9-10, 2009.

Minimum Qualifications for CTE instructors – Academic Senate Resolution (hand-out.)

Send statistical/anecdotal Input re: impact of min quals issue to Dan Crump-Academic Senate re: Fall vote.

CTE faculty/deans to articulate

position on the issue to campus A.S.
President or voting delegate.

By-Law change re: Ad Hoc Committees Legislative – Change name to advocacy committee, make it a standing vs. ad hoc committee composed of the three CCCAOE presidents (current, past, president-elect.)

M/S/A Burks/Hill.

Fall 2009 CCCAOE Conference Planning: Twenty-three proposals for presentations were received. Members reviewed proposals for theme, content and scheduling. More time needed for regional meetings (Thursday afternoon.) Suggest expanding general business meeting to gather regional feedback. Chancellor’s office update for Friday morning. End by noon.

Speakers: Opening welcome by Long Beach College President or representative. Keynote suggestions: Hilda Solis or Dr. Martha Kanter.

President’s Reception possibly sponsored by vendor, live music from LBCC. Thursday evening free to explore Long Beach with info from tourism office. Feature Jet Blue which flies into LB airport,? There’s a MetroLink stop at hotel. Photographers and A/V assistance for presenters/keynoters named. Postcards will be mailed out/distributed.

Fall 2009 conference committee:
President-elect Hazel Hiill, Lynn Shaw, Tim Woods

Action by/assignments to individuals on conference committee were made. Photographers- Paul Creason/Tricia Evans

AV–Jeff Cummings

Reminder of conference postcards will be mailed/distributed to VPs Bobbie Edgin.

Add break-out on WIN – Lynn Shaw
Live music from LBCC-Paul Creason
Thurs eve on your own tourism information – Lynn Shaw

Speaker request to Hilda Solis–Lyla Eddington, Martha Kantor-Jim Edgin.

Representative/Liaison Reports

(written reports were submitted)

CCCCO/System Office – Verbal report – Ron Selge

Budget issues, federal. USDA maintains raising of core measures from the base numbers vs. holding due to the economy. Could mean losing money at state or district/college level. Funds need to be targeted at programs with poor stats (example construction) vs. focus on new training areas (solar.) Course offering cuts make the situation worse. Looking for federal funds for state, a student services grant was submitted to bridge high school to college. Several grants are to be released: displaced workers, Career Pathways, program consolidation, among others. Cuts for state funded programs are deep. The “CTE funds” referred to, with regard to with proposed cuts, are SB 70 funds.

- CCCCIO
- EDPAC
- Academic Senate
- CCLC
- Regional Consortia
- CTE Task Force/Consultation
- Curriculum
- VTEA Research & Accountability
- NCWE

- Schenk
- Cumming
- Crump
- Schenk
- Eddington
- Schenk/Hill
- Endrijonas
- Smith
- Thompson/Kremer

Vice Presidents-Region Reports

- North/Far North
- SF Bay
- Central
- South Central
- LA/Orange County

- Cummings
- Thompson/Woods
- Hill
- Endrijonas/Du Bois
- Creason

- Desert
- San Diego/Imperial

Hamilton/Burks
Allen

Legislative Advocacy

Jonathan Lightman distributed information folders with legislative updates, Prop 98 funding and other pertinent information.

An in-depth summary of what is happening in Sacto right now was delivered. He reports \$24b is the final number (as of today) of the shortfall for California. The age-old issue is cuts vs. higher taxes.

The numerous community college funding issues legislature (regulatory relief, phys ed, enrollment caps, growth, etc.) being examined (with hearings) in the are complicated by any measure.

CCCAOE needs a presence in Sacto, and board member training.

Treasurer's Report – (handouts) 2008-09 and 2009-10 budgets

Discussion: review current report, address budget adjustments, planning for 2009-10 budget. A final 2009-10 budget report will be sent out this summer. Funds were allocated for members to do the board's business in light of the budget restrictions by colleges/districts on travel.

Budget report accepted as presented M/S/A Shaw/Thompson

2009-10 Board Planning

- By-Laws Review – highlights: references to occ ed were changed to CTE. Legislative advocacy reference added. Need to work on defining "a member." Change board position from secretary to communication officer, member of executive board, with expanded communication duties. Eliminate nominating committee since past president has been responsible for election process.
- Work Plan Review & Update/Strategic Plan/Budget– deferred to July
- Dates of Importance – Board meetings: Jan 8, 2010 location TBA, June 8-9, 2010 Riverside/Mission Inn.
- Board assignments – Representatives named. Washington lobby day potential liaison assignments remain to be determined.

Board members are urged to call their local legislative Sacto offices immediately with advocacy message (as described by Jonathan Lightman.)

Send comments to Kim Schenk, Mollie Smith and Bobbie Edgin on proposed by-law changes and work plan modifications by July 1st and they will be addressed during the summer Sacto planning meeting.

Reminder: Board meetings Jan 8, June 8-9, 2010.

NCWE north–open/Nick Kremer-south
CIOs - Kim Schenk
CTE task force – Hazel Hill
Career Ladders Project – Mollie Smith
Cal WIB – open
Research & Accountability – Mollie Smith
Curriculum – Erika Endrijonas
CCLC – Raine Hambly
EWD – Elaine Gertner/Jeff Williamson
Consultation Counsel – Hazel Hill.
alternate, Kim Schenk
EdPac – Jeff Cummings

Unfinished business – Conference location Oct 27-29, 2010 Disneyland, Fall 2009 logo selected, add resource room to Fall 09 conference format, Spring Mar 13-16 or 20-23, 2011 in Sacramento, consider changing days of week to accommodate legislative advocacy training and visits. Lynn Shaw will be check signer in the South to replace Tricia Evans.

Meeting adjourned at 3:05 pm **M/S/A Cummings/Shaw**

**NEXT CCCAOE BOARD MEETING PRE- AND POST-FALL CONFERENCE
TUESDAY, Oct 27 and FRIDAY, Oct 30, 2009
Renaissance Hotel, Long Beach**